



Director's Narrative

The University Library has seen a lot of change and transition since July 2017. In October 2017 Interim Dean Cyndy Robertson retired, and Chief Information Office (CIO) and Dean of the Library Thomas Hoover started. Under Mr. Hoover's guidance, the Library

Spring 2018

During University Week in January 2018, CIO Hoover and Director Lowe invited Teri Gallaway of LOUIS to come discuss open educational resources (OERs) as part of the Library's desire to proactively participate in Affordable Learning Louisiana. In February 2018 Interim Assistant Dean Megan Lowe was made Director of the Library. Heather Pilcher was made permanent Coordinator of Special Collections, and Maren Williams was made Coordinator of Public Services.

The Library and the Computing Center jointly submitted a grant proposal to Steelcase to

very well, and the GPO representatives were very complimentary of the government documents staff, Maren Williams (librarian), Faye Dunn, and Robert Wofford.

The Library and the Computing Center met with Agati Furniture during the early part of the spring semester to obtain possible plans for enhancing Library spaces with collaborative spaces and wired furniture, particularly with a view to establishing a second computer lab on the second floor of the Library. At present, there is not clear funding for the possible mock-ups provided by Agati, but those discussions have allowed the Library and Computing Center

April 2018 also saw the Interim Director of ULM Online Katie Dawson (formerly eULM) making contact with the Library to discuss open education resources (OERs), open textbooks, and other low-cost options for students, with an eye towards course redesign to incorporate such resources. Director Dawson, Director Lowe, and Director of Extended Learning and Quality Enhancement (ELQE)

Through the fall, spring, and summer of the 2017-2018 year, Director Lowe worked on Section 11 of the SACSCOC accreditation document for ULM. Subsections 11.2 and 11.3 are effectively complete. Subsection 11.1 will be completed by July 2018; statistics for the 2017-2018 year cannot be compiled until the end of June 2018. Summer 2018 has also seen significant state-related budget concerns, with the potential for cuts to the University's budget. As such, Director Lowe and CIO Hoover have evaluated the Library's database holdings to determine what databases may be discontinued to free up money for some of the projects described thus far (namely the purchase of bepress Digital Commons for the institutional repository). Director Lowe completed a budget observation report for CIO Hoover, Executive VP Camille, and VP of Academic Affairs Pani which outlines the impact of cuts to the Library in terms of (1) what resources must be kept/maintained, (2) what cuts would have impacts within the Library, and (3) what cuts would have impacts outside of the Library (see Appendix C for this report).

Summer 2018

During the middle of May, Library personnel had the opportunity to 'attend' the Amigos Virtual Conference. Amigos provides several products/services which the Library uses to offer its services. Personnel were able to attend in the newly-updated ULIB 420, the Library Administration Conference room, which had been fitted with teleconferencing equipment. The name of the conference was "Maximizing Your Resources - Saving \$\$, Saving Time."

In the middle of June, Director Lowe attended a strategic planning focus group hosted by the LOUIS consortium in Shreveport. This meeting represented one of two such groups the LOUIS staff held during the summer to develop a strategic plan for the consortium. Late June saw interviews with candidates for the late-night graduate assistant (GA) positions. There were several strong candidates; two were selected and will begin Fall 2018. The end of June also saw

the news from LOUIS that they had received \$340,000 from the Board of Regents (BOR) for OERs. This money is being used to purchase 3

and one on the second floor, each containing 60 stations, as well as collaborative/social spaces. Moving forward, the Library looks forward to working more closely with the Computing Center, under the guidance of the CIO, to enhance the services it offers to the campus community.

Statistical Highlights

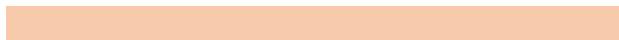
The Library's hours of operations are currently 97 hours per week during the fall and spring semesters. The Library offers extended hours for the week prior to and during final examination periods. There is discussion to extend this to the two weeks prior to final examinations in order to offer graduating students the same opportunities as their peers.

CIRCULATION	
Total Checkouts	13,214
Circulation	1,537
Reserves (including study rooms)	8,777
Interlibrary Loan	1,513
Borrowed	1,290
Loaned	223
Gate Counts	377,016

REFERENCE	
Reference Inquiries Total	2,451
Bibliographic Instruction: Groups	30
Bibliographic Instruction: Students	764

LIBRARY COLLECTIONS - PRINT	
Print Volumes	148,877
Print Serial Subscriptions	247
Microformats	578,841
Federal Documents	106,663
State Documents	5,899

Database usage numbers increased from 2016-2017 to 2017-2018.



Appendix A: PAWS Therapy Dr

Appendix B: Scanning Form

STANDARD OF THE SCOTTISH HIGHER SCHOOL BUREAU
LIBRARY

Each resource will have a cover page which will contain the following information:

Author

Title

Year

ISBN

Each resource will have a cover page which will contain the following information:

Author

Title

Year

ISBN

Each resource will have a cover page which will contain the following information:

Author

Title

Year

ISBN

Instruction Name _____

Subject/Topic _____

Location/State _____

AUTHOR	TITLE	YEAR

Comments _____

Email _____

Appendix C: Library Budget – Narrative Observations and Suggestions, FY 2018-2019

Using the recommended designations of *keep*, *affects inside*, and *affects others*, the following observations and suggestions have been made. These observations and suggestions do not reflect the Library's personnel budget and its attendant costs, though they do acknowledge those costs and how cuts to those expenses would affect the Library's ability to fulfill its mission and goals.

Keep

In one regard, several of the Library's expenditures may be regarded as "encumbered." The Library's Amigos Library Services membership and OCLC fees are critical for cataloging functions. The Library's membership in LOUIS provides access to critical infrastructure and support services (such as SirsiDynix, the integrated library system [ILS]) AND critical research resources (see Appendix A for services and resources obtained through the LOUIS membership and the cost of the membership).

There are several other resources we obtain indirectly through LOUIS. LOUIS negotiates for sub-groups within the membership which it refers to as mini-consortium. There are six collections the Library obtains through participating in mini-consortia: Annual Reviews (critical to several scientific disciplines, including nursing/health sciences; scientific data);

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At present, while there is some travel money (not sure how much), any restriction or cutting of this budget would significantly curtail the ability of Library personnel to travel for professional development.

The Library could potentially re-negotiate its BRODART/McNaughton contract and reduce that cost. At present, the contract costs \$5,023.20. Theoretically, this could be reduced. Eliminating this cost entirely would eliminate the Library's ability to provide the small leisure-reading collection it currently supports.

At present the Library also has a standing contract with Kyocera/MITA for the rental of three copiers. This contract costs \$2,354.28. In theory, the Library could purchase three 4-in-1 devices which could in turn be managed by the Computing Center.

The Library's currently 03 student worker budget is \$29,092. Owing to the forthcoming combination of the Circulation Desk and Reference Desk, it is possible that the number of student workers needed during the day could be reduced. Therefore, a minor cut to this budget could be sustained with minimal impact to the Library's operation. However, this would reduce the number of student workers the Library could hire, thereby reducing the number of on-campus job opportunities available to students.

Affects Others

Most of the places where cuts could be made that would not necessarily undermine the Library's continued ability to provide access to services and resources and to maintain the Library's current hours of operation can be found in some of the resources the Library purchases directly from vendors (i.e., not through LOUIS or LOUIS mini-consortia; see Appendix B). These resources are presumably used by faculty, staff, and/or students for either research/education purposes or operational purposes. At present, usage statistics suggest that two resources, ARTstor and IEEE (CSCL), are not being used sufficiently to justify their continuation.

ARTstor, a collection of art-related images and information, currently costs \$9,025.00/year; in the last six months, it has been used a total of 10 times. This means that every use of the database cost approximately \$992. Using numbers for the last FY, the database has been used 144 times, making every use cost approximately \$68. This suggests that this resource is not being used sufficiently to justify its continued subscription.

Another database which is not being used to its fullest potential and which is currently up for renewal is IEEE. According to the Head of Technical Services, as of February 2018, the database had only been used 17 times in the previous 12 months. This resource costs \$14,990.60, meaning each use of the database cost approximately \$881. Again, these numbers suggest this resource is not being used adequately to justify its cost and its continued subscription.

A resource that may be potentially discontinued is College Source. There is some question as to how many subscriptions are currently active on campus. It appears that the Student Success

