



UNIVERSITY OF LOUISIANA MONROE
FOUNDATION AWARDS FOR EXCELLENCE

- x The nominator will submit a statement of recommendation to the faculty member's school director via email.
- x The school director will notify the nominee of the nomination via email. The nominee should respond indicating if they accept the nomination. If accepted, the nominee will have the opportunity to provide a current resume/curriculum vitae and additional evidence supporting the nomination as deemed relevant by the nominee (maximum 10 pages including resume/CV and supporting documents). The nominee should also provide three letters of support.
- x The school director will email the dean the selected nominees' packets, each of which should contain a resume/CV and supporting documents (not to exceed 10 pages) plus three letters of support. The dean will provide the nomination packets to the college selection committee for review. (Refer to College Selection Procedure in Section 1.c.)
- x awards, honors and certifications received from professional societies
- x geographical scope of recognition



Teaching

Criteria may include but not be limited to the following:

- x demonstrated teaching effectiveness while at ULM
- x innovative teaching techniques including grants and publications on innovative teaching
- x evidence of sustained commitment to excellent teaching, including participation in professional development and development of workshops or presentations on teaching at conferences or seminars
- x awards, honors, and certifications received from professional societies

Research



- x The university selection committee will consist of previous faculty award recipients, who will serve on the committee for a period of two years, and a chair who will lead the committee for one year and then will serve as an ex officio member of the committee the following year. The Provost & VPAA shall appoint the chair. The chair shall appoint a recording secretary.
- x No person shall serve on both the college selection committee and the university selection committee.
- x After reviewing the nominee's resumes/curriculum vitae, the committee will submit the name of the selected recipient for each of the four awards to the Provost & VPAA.
- x The President will recognize the recipient with a one-time \$3,000 salary supplement (less applicable deductions) and a plaque.
- x College deans should ensure that all nominees attend the awards ceremony. The awards will be presented at this time.

2. Foundation Awards for Excellence: Unclassified Staff

a. Nominations

Any ULM employee may nominate a colleague for an award. The nomination

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professional organizations.

- x Nominee exhibits high degree of professionalism and customer service
- x Offices held in professional associations, civic and/or community organizations

c. Division Selection Procedure

- x Each division will have a division selection committee of three to five



and brief statement from supervisor, (if applicable) to the division Vice President/President. The Vice President/President will print the packet for the division selection committee to review. Offices in the President's division will be included in the Division of Student Affairs.

b. Criteria

Service

Criteria may include but not be limited to the following:

- x Service to the university in ways that make a positive impact on the institution
- x Documented high levels of sustained commitment off-campus community and charitable service that reflects the values of ULM
- x Proven high levels of sustained commitment off-campus community and charitable service, including relevant service to professional organizations
- x Nominee exhibits high degree of professionalism and customer service
- x Offices held in professional associations, civic and/or community organizations

c. Division Selection Procedure

- x Each division will have a division selection committee of three to five classified staff members from the division who will review the nomination packets. The Vice President of each division will appoint committee members and the chair of the committee.
- x Each division's selection committee may submit only one nominee for each award. The division selection committee will forward the current resume/curriculum vitae of the selected nominee to the Provost & VPAA. In any given year, a division selection committee may elect not to submit a nominee for the award.

d. University Selection Procedure

- x The Executive Council will serve as the university selection committee.
- x After reviewing nominees' submissions, the council will submit the name of the selected recipients to the Provost & VPAA, who will forward the name to the President. In any given year, the university selection committee may elect not to present an award for the year.
- x The President will recognize the recipient(s) with a one-time \$3,000 salary supplement (less applicable deductions) and plaque at the awards ceremony.
- x Division Heads should assure that all nominees are in attendance. The award(s) will be presented at this time.



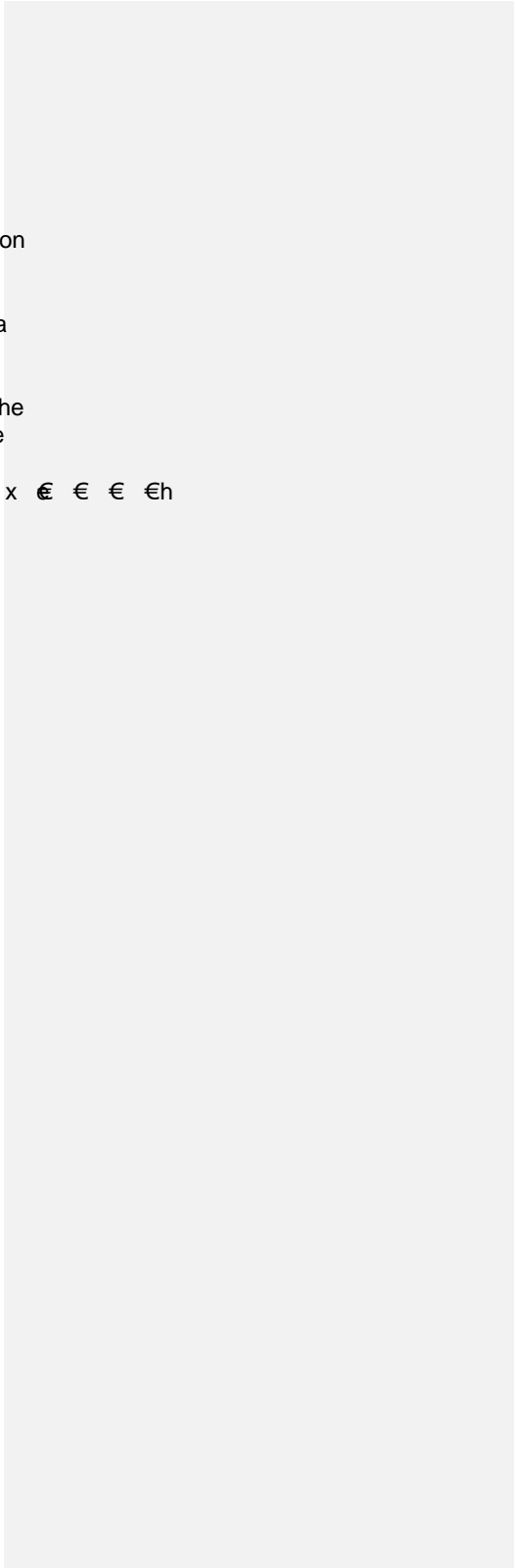
4. Foundation Award of Warhaw&pirit

a. Nominations

The recipient for this award may be classified as a fulltime faculty or staff. Any ULM employee may nominate a colleague for an award. The nomination process is as follows:

- x The nominator will submit the nomination to the faculty or staff division Vice President/President, via email. Nominations will be in the form of a letter of support.
- x The division Vice President/President will notify the nominee via email of the nomination. Nominee should respond indicating if they accept the nomination. If accepted the nominee will have the opportunity to provide current resume/curriculum vitae of the nominee (2 pages)

- t x The employee's supervisor will receive a notice of the nomination (nom. x x € € € €h





5. Timetable for Nomination and Selection Process

Timeline and Processes for Foundation Awards Faculty (Teaching, Research, Service, Creative Activity)

Date	Action
January 1	President Berry calls for nomination during this week